

ADMINISTRATIVE GUIDELINES

STUDENT CONDUCT

Courses offered by the Central Orange County Partnership (CTEp) are designed to reflect the real work environment. Industry and CTEp administrative guidelines require that all students comply with the authority of CTEp administrators and instructors during their participation in CTEp classes and adhere to the rules and regulations of student conduct.

Students on a CTEp campus, bus, or community classroom training site must refrain from inappropriate actions. Inappropriate actions include but are not limited to the following actions, and may result in the student's dismissal from CTEp:

1. Causing attempting to cause, or threatening to cause physical injury to another person
2. Causing or attempting to cause damage to school property
3. Stealing or attempting to steal school property or private property
4. Possession, use, sale or attempted sale of any controlled substance, alcoholic beverage, or drug paraphernalia
5. Possession or use of any firearm, knife, explosive, or other dangerous object
6. Committing obscene acts or gestures or engaging in habitual profanity or vulgarity
7. Use of inappropriate attire – Instructor will advise students of appropriate classroom and community classroom attire as it relates to the specific training program
8. Disruptive or dishonest, such as cheating in the classroom, on buses, or at training sites, or willfully defying the valid authority of instructor or school officials engaged in the performance of their job duties.
9. Violating computer software licenses/agreements/copyrights or tampering with computer hardware/software configurations
10. Committing acts of sexual harassment is defined as, "Unwelcome sexual advances, request for sexual favors, and other verbal, visual or physical conduct of a sexual nature" #10 Ed Code Info Title IX: CRF § 106.9 Section 504: 34 CFR § 104.8 CCR, Title5, Chapter 5.3 § 4622, 4960(b), 4900 et.seq.

NON DISCRIMINATION/HARASSMENT STATEMENT

It is the policy of the Central Orange County CTEp that no person shall be excluded from participation in career technical education programs on the basis of sex, sexual orientation, gender, ethnic group identification, race, ancestry, national origin, religion, color or mental or physical disability.

CTEp programs are accessible for handicapped/disabled individual. Section 504-the Rehabilitation Act of 1973 (Public Law 93-112) makes it illegal to discriminate against the hiring of or admission into a vocational education program of qualified individuals on the basis of their handicapping condition. The section provides that "no otherwise qualified handicapped individual...shall, solely by reason of this handicap, be excluded from the participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving federal financial assistance." Inquiries may be directed to the appropriate School District: Garden Grove Unified School District, 10331 Stanford, Uniform Complaint Office: Margaret Feliciani, 714-663-637; Santa Ana Unified School District, 1601 East Chestnut Ave., Mark McKinney, 714-558-5859; and Uniform Complaint Procedures Officer: § 714-558-5860; and Orange Unified School District, 1401 Handy Street, Uniform Complaint Officer: please contact the High School Principal.

The Central County Career Technical Education (CTE) is committed to maintaining an employment, educational and business environment free from harassment, intimidation, or insult on the basis of an individual's gender. Positive action will be taken when necessary to eliminate such practices or remedy their effects. Sexual harassment is a violation of Federal Law, California State Law, CTEp policy, and the policies of the Garden Grove, Orange, and Santa Ana Unified School District. Please contact your school district.

The Central Orange County Career Technical Education (CTEp) is committed to upholding the highest standards of responsibility and integrity in all of its interactions with pupils, staff, school board members, and the public.